



Capuchin Franciscan

Province of St. Joseph

Office of the Provincial Minister

1820 Mt. Elliott Street

Detroit MI 48207

15 November 2016

Dear brothers and partners-in-ministry:

Our provincial chapter is scheduled to take place from 5-9 June 2017. Preparations for this event have been underway for quite some time already. An important component of preparations is the publication of triennial reports from the various offices, ministries and committees of the province. These reports serve by updating all members of the province regarding the status of the various ways in which we are performing our respective ministerial tasks, as well as indicating those aspects of our provincial life and ministry which need attention. These reports also serve as critical information for composing my own report to the chapter.

At the end of this letter is a listing of those offices, ministries and committees which need to submit a triennial report. There is also a link to the triennial reports from the previous chapter for those of you who wish to review what you or others previously submitted. Please note that although the triennial reports are *not* public documents, *they should not contain confidential information*.

Please take some time over the next several months to prepare your report(s). We ask that you limit your report(s) to two single-spaced pages.

Please send your report(s) *via email* to: flauman@thecapuchins.org. You may submit your file in Word, WordPerfect or plain text formats. Please *do not* submit your file as a PDF document. Once we receive all of the reports, we will publish the compilation and send to all friars, as well as to all of our partners who submitted reports. *All reports are due no later than April 1, 2017.*

Thanks, in advance, for your help in preparing for our provincial chapter!

Faternally,

Michael Sullivan, Capuchin
Provincial Minister

Triennial Reports Due for Chapter 2017

(Key: **Purple** = Office; **Blue** = Ministry; **Green** = Committe/Commission/Ministry Council)

Archives: Patrick McSherry
Buildings & Maintenance Comm: Al Veik
Cap Corps: Danielle
Capuchin Communications: TL Michael Auman
Capuchin Community Services: Rob Roemer
Capuchin Retreat: Thomas Zelinski
Capuchin Soup Kitchen: Jerry Smith
Continuing Formation: John Celichowski
Corporate Responsibility: Mike Crosby
Development: Kristi Houssana
Finance Commission: Diane Simpkins
Formation: John Celichowski
Fraternal Collaboration: Steven Kropp
Human Resources: Jeff Parrish
Information Technology: Dave Orzechowski
Initial Formation: John Celichowski
Investment Commission: Pat Byrne
JPIC: Marcia Lee
Liturgical Commission: Bill Cieslak
Mission & Ministry Office: Marcia Lee
Overseas Missions: Michael Sullivan
Pastoral Care & Conciliation: Amy Peterson
Patrimony Commission: Pat McSherry
Preaching and Evangelization: Bill Cieslak
Provincial Minister: Michael Sullivan
Public Relations: Colleen Crane
Provincial Review Board: Amy Peterson
Regional Coordinator for Calvary: Zoi Garibay
Regional Coordinator for Chicago: John Scherer
Regional Coordinator for Milwaukee: Mike Bertram
Regional Coordinator for Michigan: Tom Zelinski
Regional Coordinator for Montana: Mark Joseph Costello
Secular Franciscans: Lester Bach
Solanus Cause: Larry Webber/Richard Merling
Solanus Center: Gerald Pehler
St. Francis Parish: Michael Bertram
St. Lawrence Seminary: John Holly
St. Benedict Parish: Michael Bertram
Treasurer: Diane Simpkins
Vice Prov of Arabia: Paul Koenig
Wellness Commission: Debra Van Ermen

To review the 2014 Triennial reports:

http://www.sjpccommunications.org/images/uploads/documents/2014_Tri_Reports.pdf

(Password = *pcminutes*)